

Integrated Education and Training Proposal

# Section 1: Descriptive Overview

Answer should be in narrative format and include all of the following information:

* Who are the targeted/expected participants?
* What are the entrance requirements?
* Describe the scope and intensity of the Integrated Education and Training (IET).
* Describe the structure of the IET. How many classes will be offered and for what duration?
* Describe the qualifications of the instructors and trainers.
* Describe the student support that will be provided to participants. What transition support will be provided?

# Section 2: Planning Process

Answer should be in narrative format and include all of the following information ***(skip if you have completed a graphic organizer for this IET as part of the grant application process):***

* How was this IET chosen? Describe any research (need, local plans) or work with partners or employers that informed your decision.
* What sources will you use for funding the IET? Will you be paying all costs out of Division funds or will some costs be paid with other funds or by a partner?
* Who are your partners in this activity (Local Workforce Development Board, employers, occupational trainer, other)?
* Describe staff collaborations and the planning process.
* Describe meetings and conversations with the training provider.

# Section 3: Occupational Training

Answer should be in narrative format and include all of the following information ***(skip if you have completed a graphic organizer for this IET as part of the grant application process):***

* What occupation(s) will completers be qualified for?
* Does this training result in a credential? If so, identify the credential.
* Who will be providing the occupational training?
* Describe any restrictions on how the content must be provided.
* What career pathway is the occupation part of?

# Section 4: IET Structure and Common Objectives

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| **Week** | **Amount of time for each component** *(e.g. Adult Education 3 hrs., training 4 hrs., etc.)* | **Common Objective** | **Adult Education Objective** *(include College and Career Readiness Standard with level)* | **Workforce Preparation Objective** *(include Foundation Skills Framework competencies)* | **Training Objective** *(include industry standards if applicable)* | **Materials or texts** | **Assessment** |
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